

PARENT VOLUNTEER FORM

FAMILY NAME: _____
(Please note husband and wife, if applicable)

HOME PHONE: _____ **WORK PHONE:** _____
(Father) (Mother)

EMAIL ADDRESS: _____

We count on our parents to help build community here at St. Charles through the donation of time and services.

Below you will find a list of areas where help is usually needed. Please fill out the form, leave it with us today and we'll make a master list of volunteers. However, during the year, requests will be made for volunteers to participate in various projects and you are urged to submit your name again at that time

We've tried to divide the various needs into **SERVICE & FUNDRAISING** categories. We realize, however, that there are probably talents out there that we have not listed. Feel free to note those talents in the space provided. If we can use those talents, we'll inform you as to whether they fall under fundraising or service. Thanks again for your help. All your talent and time is appreciated.

SERVICE HOURS ACTIVITIES:

_____ **COACH** -- football, volleyball (girls & boys), basketball (girls, boys, & peewee), track **(circle preference)**

_____ **CAMPUS MAINTENANCE** -- weeding, sprinkler repair, etc.

_____ **HEALTH HELPER** -- this person should be a RN or LVN. Assists with hearing, vision, and scoliosis testing.

_____ **HOSPITALITY** -- baking/set up/serving at a Parents' meeting or other functions at the school where required

_____ **HOT LUNCH** – help pass out hot lunch from 11:00 am – 12:30 pm Please circle: M T W TH F

_____ **LIBRARY HELPERS** -- assists with a class in the library for an hour once a week Grade _____

_____ **PICTURE DAY HELPER** – volunteer to help with Picture Day

_____ **ROOM PARENT CHAIRPERSON** (GR, __) -- assist teacher by planning fieldtrips and parties for the class

_____ **ROOM PARENT HELPER** (GR, __) -- Each class should have 2-3 helpers to assist the chairperson.

_____ **TECH / COMPUTER EXPERTISE**

_____ **YARD DUTY HELPER** -- supervises students on the playground during lunch

_____ **SUBSTITUTE YARD DUTY HELPER** -- on call. Please circle days you are available 11:30 – 12:30: M T W Th F
(circle)

(OVER)

SPECIAL SKILLS

_____	CARPENTER	_____
_____	ELECTRICIAN	_____
_____	HANDYMAN	_____
_____	PAINTER	_____
_____	PLUMBER	_____
_____	PRINTER	_____

COMMUNITY ACTIVITIES:

(ex. Food Bank, Loaves & Fishes, Maryhouse, Parish Lector/Commentator, Eucharistic Minister, etc.)
5 hours max per family for parish activities ≈ 3 hours max per family for outside community activities
(Please notify the Principal prior to service, if hours are requested)

FUNDRAISING HOURS ACTIVITIES:

- _____ **BOOKFAIR HELPER** – helps set up or sell books in January (during Catholic Schools Week)
- _____ **JOGATHON HELPER** – assists at the Jogathon
- _____ **VOLLEYBALL/BASKETBALL/TOURNAMENT HELPER**
- _____ **FIREWORKS BOOTH WORKER**
- _____ **UNITED WAY FULL YEAR COMMITMENT** (maximum of five hours per family)
- _____ **INTERESTED IN CHAIRING A FUNDRAISER?**

- Help is welcome and most needed in the areas of library helper, lunch helpers and yard duty helpers. These are usually year-long commitments, but we are willing to make other arrangements, if necessary.
- All parent/guardians need to be fingerprinted as well as any adult who works with children.
- While parents are encouraged to be involved in their child’s education, any adult member of the extended family may serve the required parent hours.

VOLUNTEER HOUR COMMITMENT: 20 service/10 fundraising **or** 10 service/ 5 fundraising (for single parents)
5 service/ 2.5 fundraising for Pre K families